

## **School Photos**

We are delighted to tell you that your child's photos are now ready to view via [alicerosephotography.zenfolio.com](http://alicerosephotography.zenfolio.com) please use the full website address to access Alice's shop. We have divided the photos into 5 galleries, Oak, Elm, Fir, Ash, & Siblings.

Below are some directs on how to navigate Alice's shop:

- Once logged in Select **Client Access**
- Enter Gallery ID : Attached
- You will be able to view your child's photos along with their class mates. **Click** into the photo and a purchase menu will appear on the right hand side for both Digital Downloads & Prints.

To Purchase **Digital Downloads**

- Please select **Full Size Original £11** for the first image **only**
- Then drag your image into the grey box and click **Add to cart**
- You will then return to the gallery, should you wish to make another Digital purchase then please select **Additional Full Size Original £3** and repeat the steps above

To Purchasing **Prints**

- It's very simple, you click on the size you require and click **Add to cart**

You will be prompted to create an account, simply enter your name, email & password, once complete you will automatically go back to the gallery.

Should you need to access another gallery you don't need to log out, just go to the top of the page, select **Client Access** and enter the next **Gallery ID** and continue to purchase. Your shopping cart will continue add your images to the one cart.

**Once you have finished selecting your photos, then click on Cart, please review and ensure that you're happy you have selected the correct quantities & value. Digitals must have one photo selected at £11 and the rest at £3, and the quantity must be 1. Prints can have any quantity.**

**Should you make a mistake it's not a problem, we will be sent a notice on every purchase and will refund overpayments and invoice underpayment - However we'd ideally prefer to manage all payments via the website.**

Final stages are confirming delivery address & making payment. Paypal will charge us a fee so card payments are preferable, but please don't worry if this is not possible

The site will be live from the **1st Dec** until the **10th Dec**, once closed the site can be reopened for a charge of £20 per request, this may seem hard, but we would like all requests completed as soon as possible.

Digitals will be sent to your email address and Prints will be sent to your chosen delivery address and will cost £2.99 per complete order.