



Coombe Bissett Primary

Blended and Remote Learning Plan 25.9.20



DEFINITIONS

BLENDED LEARNING = some children are in isolation for a period of time until the Covid-19 test returns negative or until the isolation period has ended.

REMOTE LEARNING = a whole class or whole school is in isolation.

HOMELEARNING PLANS = planning issued by teachers to support those learning from home during self-isolation.

1:1 FACE-TO-FACE = Teacher / Pupil learning conversations run via Microsoft Teams.

These present significant disruptions to children's learning and significant challenges to teaching and learning and to parents. It is vital we continue with all measures but we must also recognise that it is highly likely that Blended Learning will happen for some / many of our children at any one point.

We must also recognise that staff need to have their workload / wellbeing protected in order to ensure that they are able to continue to do their job over the coming months

- Additional release hours are being provided through the use of an additional staff member employed to enable teachers to produce home learning planning as well as in school planning – a significant double load for teachers.
- Whilst Teachers will do their best to respond to parent questions as soon as they can, they are not expected to reply within 24hrs as they may well be teaching all day whilst some children are learning at home.
- Teachers will issue specific timetables for 1:1 face-to-face learning conversations. Parents must do their best to ensure their child can attend these. Teachers may not be able to re-arrange missed ones.

ACTIONS TO AVOID BLENDED LEARNING / REMOTE LEARNING

In order to provide as much protection as possible against Blended Learning and Remote Learning, the actions being employed will continue:

- Great hygiene in school – very frequent handwashing / sanitising and 'catch-it, bin-it, kill-it'
- Bubbles remaining separate as much as is sustainable within our staffing structure – KS1, Fir, Ash
- Processes in school for minimising adults crossing bubbles except where unavoidable (release, behaviour management, First Aid)
- Processes in school for distancing meetings with parents
- Managing home-school resources flow from home to school to a minimum and with 72hrs decontamination
- Parents following staggered start / pick up times and keeping 2m distance at these times
- All of the community to be careful with their personal bubbles outside of school

- Parents to support the 10 day self-isolation of a child with symptoms and get a test (earlier return if negative test result received)
- Parents to support 14 day isolation if a member of direct household has symptoms

ADDITIONAL ACTIONS BEING INTRODUCED FROM 28/9/20 AND 5/10/20

- From Monday 28th we will be forming an ‘outside only double bubble’ for Oak and Elm. This will mean they will have their outside playtime and lunchtime at the same time (with a divided playground / field to keep the bubbles apart). Staff will look after their own bubble so as to avoid crossing bubbles. This does enable the children to say hello to each other – enabling that outside social interaction they have been missing.
- From Monday 5th October the pink home-school communication book will not be used. This will be replaced by Tapestry (Oak class only) and Google Classroom (Elm, Fir, Ash). An invite will be sent out towards the end of the w/b 28th September.
- From Monday 5th October homework for KS2 will not change as children mark their own books under guided instruction from the teachers. But Homework for Y1 and Y2 will change as follows (in order to allow for 72hr decontamination to protect the teacher):
 - the maths homework will be issued on a Friday to return Monday,
 - the English homework issued Monday to return Thursday. This gives 72hr decontamination for staff marking the books.
- From Monday 28th October reading scheme books issued do not need to come into school each day but on the specified return date to allow for 72hr decontamination. Children reading a book at home should keep that book at home, and they can read an in school book from the selection in class, keeping this in their tray.
- From Monday 28th Reading Records will be for home use only so they do not need to come into school. They will be collected 2x per term so staff can review them and identify Olympiad scores (there will be a period of several days we have these to ensure 72hr decontamination and marking time). Staff 1:1 reading with pupils will be recorded in a staff Reading Record.

PHYSICAL RESOURCES FOR HOME LEARNING (BLENDED & REMOTE)

1. YR =
 - 2 different types of CGP Phonics practice books for YR
 - CGP Maths workout
 - An Exercise book = for recording all your home learning in Maths / English / Topic that is not in the CGP books
2. Y1 to Y6 =
 - CGP Comprehension & CGP Maths Workout = for weekly homework
 - CGP Maths Targeted Question Book = for maths
 - CGP Maths Mental Workout = for fluency in maths
 - An Exercise book = for recording all your home learning in Maths / English / Topic that is not in the CGP books
 - Reading Spine book = for Reading spine sessions (only issued if we go into full REMOTE – lockdown)

ONLINE RESOURCES FOR HOME LEARNING (BLENDED & REMOTE)

1. Google Classroom will be the central point for Y1 to Y6, Tapestry for YR. This will be for home learning plans and for communication with teachers (replacing the pink home-school books).
2. Oak National Academy (and other online lesson teaching videos) will be used for instructing the methodologies used in lessons for those learning at home. These will be referenced in the Home Learning Planning.= <https://www.thenational.academy/>
3. Videos or audio recordings created by the class teacher for use in the Reading Spine will be issued via Google Classroom.
4. Collective worship (a web link to YouTube videos, and ideas) will be issued each week.
5. Home Learning Planning for the week will be issued by the class teacher via Google Classroom (Tapestry YR).
6. Busy things for YR to Y2 for phonics = password already issued.
<https://www.busythings.co.uk/>
7. Mathletics for Maths = password already issued. <https://login.mathletics.com/>
8. Oxford Owl for online books to read = <https://home.oxfordowl.co.uk/>
9. Espresso for all subjects =
Logon location: www.discoveryeducation.co.uk
User Name: student31634
Password: cbc253
10. Numeracy Ninja for fluency maths practice = <https://www.numeracyninjas.org/>
11. BBC Bitesize for all subjects = <https://www.bbc.co.uk/bitesize>
12. Song of Sounds videos = <https://www.songofsounds.co.uk/page/?title=Videos&pid=23>
13. Letters and Sounds phonics home learning videos =
https://www.youtube.com/channel/UCP_FbjYUP_UtldV2K_-niWw
14. Easy access mental maths (fluency) practice worksheets (you don't need to print just copy from the screen) = <http://www.mental-arithmetic.co.uk/>
15. Additional resources were made available last year, should providers make these freely available again we will re-send login details.
16. Individual teachers may also issue links to specific online learning material.

THE PROCESS

1. Google Classroom (Tapestry in Oak) to be used as the home-school communication tool from 5th October onwards. This will replace the pink home-school communication book.
2. Home learning Plans will be issued on Google Classroom for each class. These will indicate the home learning for that week. They will reference the physical and online resources for parents to use to support the home learning of their children. These may not exactly follow the in-class resources being used.
3. Teachers are being given extra planning time each week to produce home learning planning and the in-school planning in order to help them manage the additional workload that Blended Learning will bring.
4. Parents can ask the teacher questions via Google Classroom (Tapestry YR). Please do not expect an answer within 24hrs as teachers may be teaching in school or may be at home with their child in self-isolation and thus managing their own child's home learning as well.
5. Parents can upload their child's finished work for the teacher to check via Google Classroom. Teachers will indicate which pieces they would like uploaded as not all

pieces will be required. Teachers will use these to check your child's engagement with home learning, and on occasions they may provide feedback (but not for every piece).

6. Teachers will aim to hold 10 minute 1:1 face-to-face learning support conversations with your child via Microsoft Teams twice a week, possibly increasing to three times a week (although this may not be a possibility – as yet we simply do not know). The class teacher will issue a timetable of specific times. These timeslots are likely to be after 4pm and cannot be negotiated due to the complexity of delivering these as well as teaching all day (blended learning) or delivering these for 30 children (remote learning). If you miss the assigned timeslot it simply may not be possible to re-arrange, although teachers will try if possible.

THE CURRICULUM – EXPECTATIONS IF IN ISOLATION

1. Daily Maths Lesson = this will be an instruction (perhaps an Oak National Academy video for instance), 20-30mins of a task (CGP or online link / other 'worksheet').
2. Daily English lesson = as with maths.
3. KS1 only daily Phonics lesson = 20mins instruction video for child to join in and to follow.
4. Daily Reading Spine lesson = Video and 20-30mins task.
5. Daily non-core subject lesson = instruction and 20-30mins task.
6. Weekly PE lesson ideas.
7. Weekly RE lesson = instruction and 20-30mins task.
8. Daily Collective worship ideas (15mins a day).
9. This is unlikely / indeed impossible for most primary age children, that your child will be able to maintain solid learning from 9am-12noon, then 1pm-3.15pm. 5hrs solid learning is not expected and not reasonable. They need their breaks. The learning we provide will not cover that amount of time, this is why it is designed to cover the times indicated above.
10. Home learning is not a task the child can sit and do by themselves at home – their age simply does not allow this. The video prompts we will provide links to allow 'teacher instruction' but you may well need to be with them for this as well as be with them for their independent tasks.
11. If you find that this is not enough and would like more the school will be issuing a document of 'additional home learning ideas' as we did during lockdown.
12. Twice a week (we would like to extend it to three time a week if possible) your child will have a 10minute 1:1 face-to-face online learning support conversation with the class teacher via Microsoft Teams.
13. Having a Google meet / Microsoft teams live lesson with their teacher simply does not work for primary age children, and indeed it has been proven that this does not work for Secondary either. It does not facilitate good learning. Neither can families with children in multiple classes manage different machines accessing different lessons. It is not logistically possible. This is why we have adopted our approach so that it is manageable for parents and staff, so that good learning is facilitated, so that children can have regular face to face contact with their teacher in a focused and productive manner and in a timeframe that enables good learning.

THE CURRICULUM IN GENERAL

In lockdown we provided ways to support parents with children in multiple classes by providing whole school topics for the afternoons. This is no longer possible as the Government have instructed schools to ensure the age appropriate curriculum is delivered.

Unfortunately, we know that this will put quite a strain on many of you with children in different classes. Our provision during lockdown, widely praised, was invented with this knowledge in mind to protect wellbeing. We can only apologise that this is no longer possible. To make it a little more manageable please follow the pupil engagement expectations of time in the section below.

PUPIL ENGAGEMENT

1. We have issued an optional suggested timetable (see below) for you to follow at home but we know that this is highly unlikely that this will be able to be managed – especially for those families with multiple children across different classes.
2. However, if you cannot follow the timetable (and we know that this will be the case for the majority of you) please ensure the following rough guide is followed at some point in the day:
 - Daily maths lesson (30mins)
 - Daily English Lesson (30mins)
 - Daily Reading Spine lesson (20-30mins)
 - Daily Phonics or SPAG lesson (20mins)
 - Daily Topic lesson (30mins)
 - 1x RE, 1x PE, 1x PSHE lesson per week (30mins each...for the week) – although you may want to do a daily PE such as was provided during lockdown as physical activity will be vital each day for their wellbeing
 - Engagement with Collective worship (15mins minimum a week up to 1hr in total)
3. Unlike the ‘lockdown’ last academic year it is now expected that children will engage in home learning. Teachers will monitor those who do not engage and safeguarding concerns will be raised. These may lead to contact from the school, and beyond this contact from the Local Authority Educational Welfare Officer. If there is a significant concern, then Social Service and the Police may become involved.

NEXT STEPS FOR PARENTS

1. Install Google Classroom on a computer at home and follow the link code provided to each class (sent out via an email to each class) to log-in to the Google Classroom set up by the school for their class.
2. Send a reply to the class teacher on Google Classrooms so that your class teacher knows that you are ready and set for home learning should it be required.
3. Install Microsoft Teams on a computer / tablet / phone at home to enable the teacher to have 1:1 face-to-face learning conversations. When the timetable is set up you will receive an ‘invite’ for each timetabled face to face meeting via Microsoft Teams sent directly to your email you have provided the school.

SUGGESTED TIMETABLE FOR HOMELEARNING

DAY	MORNING	LUNCH	AFTERNOON	OTHER
Each day	30mins English 30mins Maths 20Phonics / SPAG 20mins Reading Spine		30mins Topic 30mins RE or PE or PSHE (only 3 afternoons) 5mins daily maths fluency	15mins collective worship Homework?

			20mins Reading Spine (if not done in morning)	2x 10mins face-to-face each week
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OUTLINE OF THE TEACHER WEEK

If blended learning – e.g. teaching all day but with some children off-school in isolation

Afternoon of each day	PPA	Blended learning home-plans release (only if required)	1:1 face-to-face
M	SW = from BBA and PH Sports GG = from BBA and PH Sports	AM (1-2) = from DG AG (2-3.35) = from DG	potentially after late club or blended learning release
T	AM (1-2) = from BBA AG (2-3.35) = from BBA	SW = from DG	after late club or blended learning release
W	x	GG = from DG	None as staff meeting or blended learning release
Th	NB (1-2.30) = from BBA GP (2.30-3.35) = from BBA	Once a term each teacher has an afternoon to lead their subject = from DG	after late club or blended learning release
F	x	NB (1-2.30) = from DG GP (2.30-3.35) = from DG	
The 1:1 face-to-face is at the discretion of each class teacher and it may be different for each teacher across the school – if the teacher wishes to use their blended learning home planning release time to do face-to-face they can, but this means they are transferring that time into their evening.			

DG = additional teacher bought in to cover blended learning scenario – an additional challenge to the school budget. Keeping the same individual brings consistency for the children and helps in assessment conversations with the class teacher.

If remote as a full class – e.g. a lockdown

Day	Amount	Activity
Mon	½ day ½ day	Creation of additional resources to enable home learning Marking pupil work submitted / responding to parents
Tues	1 day of 6hrs+	1:1 Face-to-face learning conversations
Wed	½ day ½ day	Marking pupil work submitted / responding to parents PPA planning for home learning

Thurs	1 day of 6hrs+	1:1 Face-to-face learning conversations
Fri	½ day ½ day	Marking pupil work submitted / responding to parents 1:1 face to face for learning conversations

The aim is to achieve 2x 10minute 1:1 face to face learning support for each child each week. If 3x per week can be achieved, then we will do our best to reach this target.

Blended Learning similar to the summer term last year

If the government introduce a Blended Learning approach of half the school in / half the school out (as they did during the summer term) then it is likely we will deliver similar provision to that which we put in place last year. However, at present we simply do not know if this is in the Governments thinking or not.

- Those age groups / key workers allowed in school will be in every morning.
- Some age groups will be in school for some afternoons (keyworkers perhaps?)
- There will be some afternoons the whole school is closed to allow for 1:1 face to face and the production of home learning as well as in-school learning planning and resources...this is likely to be at 3 afternoons the school is closed.